

Emergency Preparedness Plan

In case of a Fire, Tornado, Bomb Threat, Electrical, Chemical, Gun Threat or any other emergency that requires the evacuation of the home. Myself and, all staff members will adhere to the following:

The caregivers and all staff will evacuate all children through the safest exit (if the threat is at the front of the house, the caregivers, staff and children will exit through the back door, if the threat is at the back of the house the caregivers, staff and children will exit through the front of the house) to an area far from the home as safe as possible. The safest area would be my neighbor's house on the East side of the street, directly across the street, Mrs. Evonne, who lives at 7225 S. Eberhart. The main exits are through the front entrance of the home and the back of the home which is through the kitchen. The caregivers and staff would safely take the children across the street where we would remain until it was safe to go back to the group childcare home.

We will be certain that all children and staff members are accounted for and are safe. Attendance will be taken and the list of phone numbers for parents and emergency contacts will be taken along to make sure all children are accounted for, and families are notified. The children will assemble in my neighbor's backyard. 911 will be called first and then all parents will be called. We will not approach or re-enter the group daycare home until consultation with the proper authorities has occurred.

If it is not safe to go back all parents would be called to come and pick their children up. All parents would be informed immediately and given a thorough explanation of what is happening. If the threat involves us having to leave the neighborhood, the caregiver would be transporting the staff and children to the nearest Church which is Park Manor church located at 600 E. 73rd St. 900 ft away the daycare on the northwest corner. We will remain there until we are informed by the local authorities that there is no longer a treat. At that time, we will return to the group childcare home, and parents will be notified and informed of what has happened. They will also be given the opportunity to pick their children up from the church or the group childcare home.

Once the children are evacuated safely, 911 will be called indicating the need for assistance from the local Fire department and/or Law Enforcement and the parents will be called. We will not reenter the group day care home until advised by the authorities.

We will conduct a monthly fire drill every 2nd Tuesday of the month to ensure that the children understand the process and procedure for exiting the home in case of any emergency. We will make sure every child is using the buddy system, go down the stairs slowly but consistently, go 20 feet to the neighbor's house, Ms. Brown, next door to the right or south and remain in her front yard for 5 minutes and then proceed back to the group daycare home.

We will conduct a monthly Tornado drill every 3rd Tuesday of the month to ensure that the children understand the process and procedure for moving to a safe space in the home in case of a tornado. In case of a tornado, we will get down on the floor away from all windows and gather in the bathroom where there are no windows. We will remain in the Basement bathroom until the threat of the tornado is cleared. The group daycare home will have on hand a portable radio with batteries just in case there is a power outage. Once it is clear that the threat of the tornado is gone, all parents will be notified of the issue.

Children less than 30 months will be evacuated by staff and placed in a 6-passenger stroller that will be located at the exit for fast exiting. Lorissa Learning Lab is not equipped to care for special needs children. However, we will give special attention, care, and help to children that need extra special help with immediately exiting the facility. We will use the buddy system and make sure that all children are accompanied by an adult.